

**ISMTA JOINT WEST SUBURBAN CHAPTERS
BERKLEY- PENDELL PIANO COMPETITION
TEACHER INFORMATION/ELIGIBILITY FORM**

Teacher ID _____
Office use only

TEACHER'S NAME _____ PHONE _____
Last First Circle if Cell

ADDRESS _____
Street City Zip

LOCAL CHAPTER _____ E-MAIL _____
Teachers must accumulate and document a minimum of five points (See listing below).

ELIGIBLE ACTIVITY	Points	Date	Signature/Confirmation
1. _____			
2. _____			
3. _____			
4. _____			
5. _____			

Teacher Eligibility

At least four of the five points must be earned before the academic year's application deadline, 4th Mar.

- Serve as a Board Member within local or state associations. **4 points** (No signature needed if listed in the current Directory).
- Attend a minimum of 2 association monthly meetings in their entirety (both business and program). **1 point.** (Chapter meeting attendance sheets including the required Membership Chair's signature or E-mail communication is appropriate.) **All 5 points may be earned in this manner.**
- Act as a speaker at a monthly meeting. **3 points.** (No signature needed if listed in the current Directory.)
- Serve as a panel member at a monthly meeting. **2 points.** (No signature needed if listed in the current Directory.)
- Serve as chairperson for a chapter recital. **1 point.** (No signature needed if listed in the current Directory.)
- Serve 3 or more hours at AiM examination as a judge, timer, hostess, office worker, etc. **1 point.** (Signature or E-mail communication of AiM chair is required.)
- Participate as a Performer or Presenter in a segment of the State or National ISMTA or MTNA Conference. **3 points.** (Copy of programme required).
- Attend a workshop offered by the joint area group, or a state or national conference. **1 point/day.** (Signature or E-mail communication of Workshop Chair is required.)
- Participate in a significant professional activity which is not affiliated with or sponsored by ISMTA or MTNA, i.e., present a full-length solo recital, appear as soloist with an orchestra, serve as an adjudicator for a competition (such as the CSO, DSO or other similar symphony auditions), appear as a conference presenter, author an article of 1,500 words or more that is published in a national music journal, etc. The activity is subject to approval of the B/P Committee. (Significant documentation is required and must be submitted to the Berkley-Pendell Director: programme, printed article, etc.) **1 point.**

Easy Inclusion of All Items/Forms:

- Appropriate documentation to support the five activities listed above. Chapter Attendance sheets have already been submitted from the Membership Chair.
- TWO completed copies of the Student Evaluation Form, including repertoire for each student.
- Application fee of \$40 per student. Send **ONLY ONE** check for ALL combined entry fees.
MAKE CHECK PAYABLE TO ISMTA WEST SUBURBAN JOINT FUND.
- Appropriate documentation for student activities, i.e., Programme(s) from ISMTA chapter recitals, OR a copy of the student's AiM or Sonata/Sonatina score sheet(s), dated Sep – 4th Mar of current school year.
- INCLUDE BOTH OF THE FOLLOWING:**
 - a self-addressed, stamped business envelope for contest information, and entrant competition times, if no studio or personal e-mail address is available; also,
 - a self-addressed 8 1/2" x 11" envelope bearing four "Forever" stamps for the return of competition results/judges' comments/certificates/medals in the event that these are unable to be retrieved at the awards ceremony on the day of the competition.

To All Teachers — After the above Postmarking

Please Submit Your Complete Record of Mailing to our Application Coordinator
Nancy Sen nancy_sen@hotmail.com
424 Ellen Lane, Batavia IL 60510

PLEASE DO NOT SEND MATERIALS WITH 'TRACKING', WHICH SLOWS THE RECEIPT PROCESS.

(Sep 2018, rev)